

WELCOME TO OUR MISSION HOUSE

Berea First Baptist Church, Greenville, SC - 519 Farris Bridge Road
(864) 246-1921

Guidelines for the use of the BFBC Mission House

We would love to meet you!
Please stop by the church office during your first week with us to meet our Missions Staff

Our Berea First Baptist Church family is grateful to serve those who have responded to the call of missions and to assist those walking through a medical crisis. Our Mission House is viewed by our church as one of the most rewarding endeavors to the glory of God and ministry to His servants that we are involved in.

The Purpose of our Mission House

The primary purpose of the Mission House is to provide temporary housing for furloughing missionaries (maximum of one calendar year).

The Mission Team

Our BFBC Mission Team is available to you at all times for any emergency, personal need, or for information you might need in your daily life. All it will take is a phone call to any team member. You will be given some information regarding the church and Greenville area that we hope you will find helpful. As you are here with us, we want to bless you and your family.

Resident Qualifications

North American Mission Board and International Mission Board missionaries and their families will have first priority for the use of the residence. When available, the residence will also be available to missionaries serving with our Great Commission partner organizations.

During periods of vacancy, the residence may also be used temporarily by a relocating staff member called by the church, short-term mission groups, medical emergency needs requiring family housing, and other needs subject to approval of the Missions Committee and/or the Deacon Body.

Mission Home Location

519 Farris Bridge Road, Greenville SC 29611

Church Phone: 864-246-1921

[\(Please park in the parking lot spaces closest to the house\)](#)

Reservations of Mission House

Please contact the Church Office to request a reservation of our Mission House. Reservations will also need to be made in writing to:

Berea First Baptist Church
Attn: Missions Team - Housing Request
529 Farris Bridge Road
Greenville, SC 29611

Reservations will be accepted up to one year in advance of planned occupancy. The length of stay will be determined on an individual basis but is not to exceed one calendar year (unless approved by the Missions Team). The Missions Team will confirm reservations in writing.

At the date of your reservation, you will be provided any dates where a reservation has already been made which may require a departure date.

Mission House Costs

1. If your stay is approved by our Mission Team, there is no rental fee for the use of our Mission House. Your only cost is utilities (power, water, gas, phone).
2. Paying for Utilities - Payments for utilities will be handled through our Church Office. Our financial secretary can assist you in determining bill amounts.
 - The occupant may submit payment (cash or check) by:
 - Bringing it by the church office during business hours.
 - Leaving a check in the overnight box in the glass breezeway.
 - Mail: 529 Farris Bridge Road, Greenville, SC 29611 (Attn: Mission House).
 - Please do not put payment in the offering plate.
 - Please make checks payable to Berea First Baptist Church.
 - In the memo line of the check, please put "Mission House".
 - A receipt of the payment is available if requested.
 - At this time, we cannot receive online payments. Sorry for the inconvenience.
3. Due Date:
 - The payment is due the 1st day of the month.
 - Payments will be prorated for partial months.

Resident Responsibilities

Part of the reason for having a mission house is to enrich our church family's awareness of missions through interaction with those directly involved. Because of this, we ask that you schedule a time to speak to the church congregation in a worship service at least once while you are with us (twice if staying for an entire calendar year). We also invite you to feel that our church is your home church while you are here.

We are very proud of our missionary house and count it a joy to welcome you with a comfortably furnished and decorated environment. Residents are expected to care for, (including normal house cleaning), and take reasonable precautions to protect the home during their stay. Also, report any repairs needed. We look forward to jointly serving with you as good stewards of God's provisions. Furniture or other items may not be removed from the premises for storage or other purposes without prior approval of the Missions Team.

We would appreciate your cooperation regarding these specific areas:

- 1. Maintenance:** Berea First Baptist Church will be responsible for any necessary maintenance. If something in the house needs attention, please call the church office, and we will have it taken care of. Unusual damages such as holes made in the walls and doors, obvious mistreatment of the property or furnishings shall be the responsibility of the residents.
- 2. Length of Stay:** Residency is limited to one calendar year, except where special circumstances require an extension request to the Missions Team. The Team, in consultation with the Staff Representative, will make that determination based on the circumstances and availability of the residence. The Mission House Request Form must be submitted and approved prior to any stay.
- 3. Utilities:** There is no rental fee to our missionaries for the use of this home. Residents are responsible for utilities beginning on start date and ending at departure. Utility costs are available in the church office with our Financial Secretary.
- 4. Trash, Cable, and Internet Access:**

The residence has a trash service container. In addition, the church dumpster is available for use and is located to the left of our Child Development Center.

Cable / TV hook-ups service should be in your name and charges are your responsibility. Charter Communications is recommended, 1-800-955-7766.

Internet service should be in your name and charges are your responsibility. Charter also provides internet service and is recommended, 1-800-955-7766. We can provide temporary WiFi access through the Crosswalk building or our office.
- 5. Yard Maintenance:** Provided by the maintenance crew. Please keep the general yard area free of trash and debris.
- 6. Cleaning the Home:** It is the responsibility of the residents to clean the home. When vacating the residence, please return the home to the condition you found it so that we are ready for our next family.
- 7. Making "Our Home" Your Home:** Please feel free to rearrange furniture to suit your needs. Upon arrival, if you find that something is not furnished in the home or needs repair, please contact the church office. When you prepare to vacate the home, we would appreciate your comments as to anything you feel would make the home more comfortable or any repairs, replacements, or additions that need to be made. We respectfully ask that the house be left in the clean and orderly way in which we hope you have found it.
- 8. Request Concerning Pets:** At this time, we are not allowing pets into the Mission House. Thank you for your cooperation in this matter.

Note: From time to time, people may offer to donate furnishings, etc. to the ministry home while you are a resident. PLEASE do not accept these items, but ask them to contact the Missions Team Chairman (give them name and phone number) to determine if these are needed items.

Have questions? Contact the Church Office at 864-246-1921.

BFBC Mission House Request Form

Mail Form to: Berea First Baptist Church, 529 Farris Bridge Road, Greenville SC 29611 Attn: Michael Hodge

If submitting via email, please fill out this page and attach to your email. Send to mhodge@bereafbc.org.

Adult Last Name: _____

Adult First Name(s): _____

Name of Children: _____ Age: _____

_____ Age: _____

_____ Age: _____

_____ Age: _____

Missionaries - location where you are serving: _____

Dates Requested:

You may request up to one calendar year. If there are prior reservations that overlap with your request, we will let you know when this form is submitted.

Beginning Date _____ Departure Date _____

Special Requests for Room Setup

Please explain any special requests for how rooms need to be set up (beds per room). The home features three bedrooms and we will seek to have the home ready for your needs.

The occupants agree to follow the current Mission House Guidelines and Policies.

**** I understand that the mission house has been reserved for another family that has requested the use of the house and we will need to vacate at the time I have listed above.***

Date _____

(Missionary's signature)

(Contact Email Address)

For Mission Team Use: Approved by Mission Team (Date) _____ . _____
Mission Team Chairman/Pastor